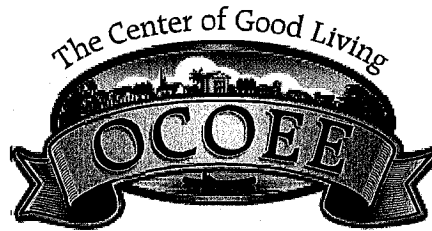


Mayor
S. Scott Vandergrift

City Manager
Robert Frank



Commissioners
Gary Hood, District 1
Scott Anderson, District 2
Rusty Johnson, District 3
Joel F. Keller, District 4

Requirements for Certificate of Completion

The following documentation must be received and reviewed in order to issue the Certificate of Completion for and subdivision within the City of Ocoee:

- ___ Approved Final Inspection Report of site construction (by City staff)
- ___ "As-Built" Drawings (2 sets) + digital copy
- ___ Engineer Certification Letter
- ___ Surveyor Certification Letter
- ___ Copy of Signed Final Contract for site improvements
- ___ Maintenance Guarantee (bond, letter of credit, cash)
- ___ Certified Utility Cost
- ___ "Bill of Sale" – Water
- ___ "Bill of Sale" – Sewer
- ___ "Bill of Sale" – Reclaimed
- ___ Letter from FDEP Indicating Acceptance of Permitted Work for Water
- ___ Letter from FDEP Indicating Acceptance of Permitted Work for Wastewater
- ___ Letter to SJRWMD Certifying Completion of Permitted Work
- ___ Certification of Backflow Preventers (Not Lift Station)
- ___ Certification of Backflow Preventer for Lift Station
- ___ Developers Agreement for Upgraded Street Lights, if applicable
- ___ Lift Station: Written request for electric and telephone service to be installed and turned over to City.

Contact **Ryan Howard** in the Engineering Dept. (407) 905-3100 ext. 1506 with any questions or for any further clarification.