


AMENDMENT NO. 3

TERM CONTRACT NO. Y18-1124-MV
MOTOR FUELS – TANK WAGON DELIVERIES

EFFECTIVE DATE: October 7, 2021

- A. The referenced contract is hereby renewed from October 7, 2021 through October 6, 2022.
- B. All other prices, terms and conditions remain the same.

PALMDALE OIL COMPANY, INC.



Signature

Lachlan Cheatham
Printed/Typed Name

President
Title

5/14/21
Date

**BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA**


Signature

Melisa Vergara, CPPB

Senior Contracting Agent

5/19/21
Date

add to Term contracts



AGENDA ITEM COVER SHEET

Meeting Date: August 17, 2021

Item #: 9

Contact Name: Stephen C. Krug
Contact Number: 6002

Reviewed By:
Department Director: _____
City Manager: Robert Frank

Subject: Term Contract for Motor Fuel – Tankwagon Deliveries

Background Summary:

The City is a member of the Central Florida Purchasing Cooperative where Orange County is the lead agency in solicitations that can benefit multiple municipalities. The City previously approved utilizing this purchasing power for petroleum products for tank wagon loads delivered to remote sites throughout the City. The contract for providing the bulk transport load deliveries has been rebid and renewed through the same vendor. This change in contracts requires Commission approval per the Purchasing Codes within the fiscal year which the new contract is utilized. Public Works is requesting Commission approval to utilize the new contract with Palmdale Oil Company, Inc. for as long as the contract remains valid.

Issue:

Request the City Commission approve the purchase of petroleum products through the existing Orange County term contract via the Central Florida Purchasing Cooperative for tankwagon deliveries.

Recommendations:

Recommend the City Commission approve the purchase of petroleum products through the Orange County Term Contract No. Y18-1124, Motor Fuel – Tankwagon Deliveries with Palmdale Oil Company, Inc. for as long as the contract remains valid and up to the amounts incorporated into the budget.

Attachments:

Orange County Contract Y18-1124, Palmdale Oil Company, Inc.

Financial Impact:

The purchase of petroleum products is adequately funded through the fuel, oil and lubricant line items in the budget

Type of Item: (please mark with an "x")

- Public Hearing
- Ordinance First Reading
- Ordinance Second Reading
- Resolution
- Commission Approval

- For Clerk's Dept Use*
- Consent Agenda
 - Public Hearing
 - Regular Agenda

Discussion & Direction

Original Document/Contract Attached for Execution by City Clerk

Original Document/Contract Held by Department for Execution

Reviewed by City Attorney

Reviewed by Finance Dept.

Rebecca Robak

Reviewed by _____

AMENDMENT NO. 2

TERM CONTRACT NO. Y18-1124-MV
MOTOR FUELS – TANK WAGON DELIVERIES

EFFECTIVE DATE: October 7, 2020

A. The referenced contract is hereby renewed as follows:

From October 7, 2020 through October 6, 2021.

B. All other prices, terms and conditions remain the same.

PALMDALE OIL COMPANY, INC.



Signature

Lochlan Cheatham

Printed/Typed Name

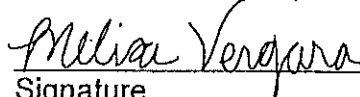
President

Title

4/24/20

Date

BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA



Signature

Melisa Vergara, CPPB

Senior Contracting Agent

4/27/20

Date

BID RESPONSE FORM
IFB #Y18-1124-MV



All charges including, but not limited to, drop charges, pump charges, split delivery charges and/or minimum freight charges shall be included in the discount or mark-up from the OPIS price. There are no, and shall not be, provisions for added charges. For bid evaluation purposes the estimated annual usage for Orange County as specified in "Delivery Schedule A" shall be utilized to determine the low bidder, items with no estimated quantity shall be evaluated at a quantity of one (1) gallon.

CHECK INDICATOR BOX FOR FIXED DISCOUNT (-) OR MARK-UP(+) PRICE PER GALLON
THIS AMOUNT SHALL BE SUBTRACTED FROM OR ADDED TO THE OPIS AVERAGE
PRICE(S) PER GALLON POSTED FOR THE TAFT TERMINAL

| <u>ITEM NO.</u> | <u>DESCRIPTION</u> | |
|-----------------|----------------------------------|---|
| 1. | 87 Octane gasoline, as specified | \$ <u>.1043</u> per gallon <input checked="" type="checkbox"/> Mark-up or <input type="checkbox"/> Mark-down |
| 2. | 89 Octane gasoline, as specified | \$ <u>.1043</u> per gallon <input checked="" type="checkbox"/> Mark-up or <input type="checkbox"/> Mark-down |
| 3. | 93 Octane gasoline, as specified | \$ <u>.1043</u> per gallon <input checked="" type="checkbox"/> Mark-up or <input type="checkbox"/> Mark-down |
| 4. | Undyed Diesel fuel, as specified | \$ <u>.1217</u> per gallon <input checked="" type="checkbox"/> Mark-up or <input type="checkbox"/> Mark-down |
| 5. | Dyed Diesel fuel, as specified | \$ <u>.1248</u> per gallon <input checked="" type="checkbox"/> Mark-up or <input type="checkbox"/> Mark-down |

Palmdale Oil Company Inc.
Company Name

IMPORTANT NOTE: When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the County's bid documents(s). Inclusion of additional terms and conditions such as those which may be on your company's standard forms shall result in your bid being declared non-responsive as these changes will be considered a counteroffer to the County's bid.

Delivery shall be not later than two (2) calendar days After Receipt of Order (ARO) per Special Terms and Conditions.

Inquiries regarding this Invitation for Bids may be directed to Melisa Vergara, Senior Purchasing Agent, at Melisa.Vergara@ocfl.net

THE FOLLOWING SECTION MUST BE COMPLETED BY ALL BIDDERS:

Company Name: Palmdale Oil Company Inc.

NOTE: COMPANY NAME MUST MATCH LEGAL NAME ASSIGNED TO TIN NUMBER. CURRENT W9 MUST BE SUBMITTED WITH BID.

TIN#: 59-2358666 D-U-N-S® # 081800427

2153 Rayburn St. Orlando
(Street No. or P.O. Box Number) (Street Name) (City)

Orange Florida 32824
(County) (State) (Zip Code)

Contact Person: Lachlan Cheatham

Phone Number: 561 722 0402 Fax Number: 407 438 3590

Email Address: lach@palmdaleoil.com

| | |
|-----------------------------|--------------------------------|
| EMERGENCY CONTACT | |
| Emergency Contact Person: | <u>Jon Varney</u> |
| Telephone Number: | <u>407 859 7281</u> |
| Cell Phone Number: | <u>407 967 9003</u> |
| Residence Telephone Number: | _____ |
| Email: | <u>jvarney@palmdaleoil.com</u> |

ACKNOWLEDGEMENT OF ADDENDA

The Bidder shall acknowledge receipt of any addenda issued to this solicitation by completing the blocks below or by completion of the applicable information on the addendum and returning it not later than the date and time for receipt of the bid. Failure to acknowledge an addendum that has a material impact on this solicitation may negatively impact the responsiveness of your bid. Material impacts include but are not limited to changes to specifications, scope of work/services, delivery time, performance period, quantities, bonds, letters of credit, insurance, or qualifications.

Addendum No. 1, Date 8/1/18 Addendum No. 2, Date 8/10/18

Addendum No. 3, Date 8/14/18 Addendum No. _____, Date _____

Orange County
BID POSTING NOTICE
Y18-1124-MV

6/29/18 3:40 PM

BID TITLE: Motor Fuels - Tankwagon Deliveries

BID OPENING: 8/21/2018

BIDS RECEIVED: 5

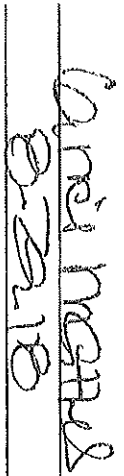
| VENDORS | PRICE |
|---------------------------------------|----------------|
| PALMDALE OIL COMPANY, INC. | \$74,351.24 |
| GREENS ENERGY SERVICES, INC. | \$78,809.72 |
| TV GUY SERVICES, LLC DBA MDB SERVICES | \$79,115.42 |
| RKA PETROLEUM COMPANIES, INC. | \$469,874.68 |
| JACOBUS FLEET SERVICES, LLC. | NON-RESPONSIVE |

RECOMMENDED AWARDEE: PALMDALE OIL COMPANY, INC.

PURCHASING COMMENTS:

Recommend bid be awarded to the low responsive and responsible bidder, Palmdale Oil Company, Inc. Dollars are the markup from OPIS average at the Taft Terminal. Actual projected expenditure for gasoline and diesel fuel is \$2,000,000.00. Jacobus Fleet Services, LLC, is deemed non-responsive for adding terms to their bid response.

SIGNATURE:



DATE:

8-22-18

Tolbert, Joyce

From: Tolbert, Joyce
Sent: Thursday, August 5, 2021 5:46 PM
To: Gajadhar, Kiel
Cc: Krug, Stephen; Hopper, Shannon
Subject: FW: Sarasota County Renewal
Attachments: DOC083018-08302018140549.pdf; 1571438.pdf

Kiel,

It is not stated which contract pricing is on the attached invoice since it is a markup. However, Palmdale is correct, we should be using Orange County's contract; and I agree to go ahead and take the piggyback for Orange County's contract to the City Commission. I believe the requisition piggyback information inadvertently carried over from when we used the temporary Sarasota County contract.

Joyce Tolbert, CPPB
Procurement Manager



Finance Dept.
150 N. Lakeshore Dr.
Ocoee, FL 34761
jtoltbert@ocoee.org
☎ 407.905.3100 x1516, Direct 407.554.7103
<http://www.ocoee.org/323/Purchasing>

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PLEASE NOTE: Florida has a very broad public record law. Most written communications to or from City officials regarding City business are public records, available to the public and media upon request. Under Florida law, e-mail addresses are public records.

From: Gajadhar, Kiel
Sent: Thursday, August 5, 2021 5:28 PM
To: Tolbert, Joyce <jtoltbert@ci.ocoee.fl.us>
Cc: Krug, Stephen <SKrug@ci.ocoee.fl.us>
Subject: FW: Sarasota County Renewal

Hi Joyce,

Please see below. Are we currently paying the Sarasota price, or Orange County? If Orange County, then we might as well ask the commission for approval for the Orange County contract to clean everything up.

Have a great weekend!

Kiel Gajadhar
Operations Manager
Public Works Department



City of Ocoee
Ocoee, FL 34761
407-554-7305
kgajadhar@ocoee.org

From: Jessica Whited <jwhited@palmdaleoil.com>
Sent: Thursday, August 5, 2021 4:51 PM
To: Gajadhar, Kiel <KGajadhar@ocoee.org>
Cc: Ana Alonso <aalonso@palmdaleoil.com>
Subject: RE: Sarasota County Renewal

Hi Kiel,

Attached is the pricing for Orange County. I'm confused because I'm looking at your account and it's pricing structure follows the Orange County award not Sarasota's. The first delivery we made was in October of 2018 and by then the Orange County contract was in effect. Perhaps that's why City of Ocoee was priced in this manner. I have no records from the City stating it was going to piggyback off of the Sarasota County. That's not to say it was sent to someone. It just never made it to me. I hope this doesn't make matters worse.

Kind regards,



Jessica Whited
Sales Coordinator
Direct (854) 978-3835
Toll free (800) 785-7114
Selling fuels and lubricants statewide

PalmdaleOil.com

From: Gajadhar, Kiel <KGajadhar@ocoee.org>
Sent: Thursday, August 5, 2021 3:49 PM
To: Jessica Whited <jwhited@palmdaleoil.com>
Cc: Ana Alonso <aalonso@palmdaleoil.com>
Subject: RE: Sarasota County Renewal

Hi Jessica,

I will check with our Finance Department on this. However, it was our original intent to utilize Orange County's agreement a couple years ago, but since Palmdale's contract wasn't finalized at the time, we were advised to piggyback Sarasota County's in the interim. Since we have a co-op agreement with Orange County we would probably still want to switch over to them. What is the price difference between both contracts?

Thanks

Kiel Gajadhar
Operations Manager
Public Works Department



City of Ocoee
Ocoee, FL 34761
407-554-7305
kgajadhar@ocoee.org

From: Jessica Whited <jwhited@palmdaleoil.com>
Sent: Thursday, August 5, 2021 3:21 PM
To: Gajadhar, Kiel <KGajadhar@ocoee.org>
Cc: Ana Alonso <aalonso@palmdaleoil.com>
Subject: Sarasota County Renewal

Hi Kiel,
??

Attached is the renewal through 2022 for Sarasota.?? If you like you can piggyback off of the Orange County Bid but it???'s not necessary.?? If you still need the pricing from Orange County let me know.

??
Thank you,
??



Jessica Whited
Sales Coordinator
Direct (954) 978-3835
Toll free (800) 785-7114
Selling fuels and lubricants statewide

PalmdaleOil.com

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