



**LARGE SCALE SUBDIVISION OR  
SITE PLAN REVIEW**

Development Services – Planning Division  
150 N. Lakeshore Drive | Ocoee, FL 34761  
Phone: 407.905.3157

Received Date – Office Use Only

PROJECT NUMBER: LS-\_\_\_\_\_DATE RECEIVED: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

PROJECT DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

ACREAGE: \_\_\_\_\_ # OF LOTS: \_\_\_\_\_

STORIES: \_\_\_\_\_ SQUARE FOOTAGE: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

APPLICANT'S ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

OWNER OF RECORD:

\_\_\_\_\_

OWNER'S ADDRESS:

\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

- INVOICES WILL BE SENT TO: [ ] OWNER OR [ ] APPLICANT

PROPERTY LOCATION: \_\_\_\_\_

A. PROPERTY TAX ID. NO(S):

\_\_\_\_\_

\_\_\_\_\_

- LEGAL DESCRIPTION: ALL APPLICATIONS FOR SUBDIVISION OR SITE PLAN REVIEW MUST PROVIDE THREE (3) EXECUTED, CERTIFIED AND SEALED BOUNDARY SURVEYS FOR THE SUBJECT PARCEL, WHICH SHALL INCLUDE A METES-AND-BOUNDS LEGAL DESCRIPTION. ATTACH SURVEY WITH FULL LEGAL DESCRIPTION AS EXHIBIT.

LARGE SCALE SUBDIVISION OR SITE PLAN REVIEW APPLICATION

NUMBER OF EXISTING BUILDINGS AND EXISTING LAND USE OF THE SUBJECT PARCEL:

---

---

HOW WILL THE FOLLOWING ESSENTIAL SERVICES BE PROVIDED?

- A. POTABLE WATER: \_\_\_\_\_
- B. WASTEWATER TREATMENT: \_\_\_\_\_
- C. STORMWATER MANAGEMENT \_\_\_\_\_
- D. RECREATION: \_\_\_\_\_
- E. SCHOOLS AND PROJECTED NUMBER OF SCHOOL AGE CHILDREN: \_\_\_\_\_
- F. MAIN HIGHWAY ACCESS (A traffic study may be required): \_\_\_\_\_
- G. FIRE PROTECTION (NOTE: Fire flow data will be required before final platting):

---

---

- APPLICANT SHALL PAY SUCH ADDITIONAL DEVELOPMENT REVIEW FEES AS MAY BE REQUIRED BY ARTICLE I, SECTION 1-12 OF THE LAND DEVELOPMENT CODE

---

APPLICANT SIGNATURE

DATE

LARGE SCALE SUBDIVISION OR SITE PLAN REVIEW APPLICATION  
OWNER'S AFFIDAVIT

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Affiant, \_\_\_\_\_, who being first duly sworn on oath, deposes and says:

1. Affiant is the *(check one)*  fee-simple owner of the property legally described in this application.  
 *(insert title)* \_\_\_\_\_ of *(insert name of company)* \_\_\_\_\_ which entity is the fee-simple owner of the property legally described in this application.
2. A true and correct legal description for the property is attached to and made a part of this affidavit.
3. The attached ownership list contains the names and mailing addresses of all owners having an interest in the property described in this application.
4. The owner desires *(specify action sought for said property)*:  
\_\_\_\_\_  
\_\_\_\_\_
5. The owner has appointed *(specify agent)* \_\_\_\_\_ to act as the owner's authorized agent to represent the owner in connection with the proposed action and the property described in this application.
6. The owner agrees to be bound by the actions of the owner's authorized agent designated above.
7. Affiant affirms and certifies that Affiant, the owner's authorized agent and the owner will comply with all ordinances, regulations, and provisions of the City Code of the City of Ocoee, and that all applications, plans and documents submitted herewith are true and accurate to the best of the Affiant's, the owner's authorized agent's and the owner's knowledge and belief and further, that this affidavit and all applications, plans and documents submitted herewith shall become part of the official records of the City of Ocoee, and are not returnable.
8. That the accompanying adjacent property owners list is, to the best of their/her/his knowledge, a complete and accurate list of the owner's names and mailing addresses for all property lying within three hundred (300) feet of the perimeter of the subject parcel, as recorded on the latest official Orange County Tax Rolls.
9. That prior to the public hearing, if applicable, signs will be prominently posted on the subject parcel not less than twelve (12) days before the application will be considered by the Planning and Zoning Board or the Board of Adjustment, and will remain posted until final determination, after which time the notices are to be removed and destroyed.

\_\_\_\_\_  
Affiant's Signature

Sworn to or affirmed and signed by means of  physical presence or  online notarization on \_\_\_\_\_, \_\_ 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
[Print, type, or stamp commissioned name of  
notary or clerk to the left of signature]

Affiant is  personally known; or  produced the following identification: \_\_\_\_\_.

\_\_\_\_\_  
Affiant's Signature

Sworn to or affirmed and signed by means of  physical presence or  online notarization on \_\_\_\_\_, \_\_ 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
[Print, type, or stamp commissioned name of  
notary or clerk to the left of signature]

Affiant is  personally known; or  produced the following identification: \_\_\_\_\_.

\_\_\_\_\_  
Affiant's Signature

Sworn to or affirmed and signed by means of  physical presence or  online notarization on \_\_\_\_\_, \_\_ 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
[Print, type, or stamp commissioned name of  
notary or clerk to the left of signature]

Affiant is  personally known; or  produced the following identification: \_\_\_\_\_.

**OWNERSHIP LIST**

**PARCEL ONE:**

OWNER'S NAME: \_\_\_\_\_

OWNERSHIP INTEREST: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

LEGAL DESCRIPTION:

---

---

---

---

---

---

---

---

**PARCEL TWO:**

OWNER'S NAME: \_\_\_\_\_

OWNERSHIP INTEREST: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

LEGAL DESCRIPTION:

---

---

---

---

---

---

---

---

LARGE SCALE SUBDIVISION OR SITE PLAN REVIEW APPLICATION

**PARCEL THREE:**

OWNER'S NAME: \_\_\_\_\_

OWNERSHIP INTEREST: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

LEGAL DESCRIPTION:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\* NOTE: ATTACH ADDITIONAL SHEETS IF MORE THAN THREE PARCELS.**