



Mayor  
Rusty Johnson

City Manager  
Robert Frank

Commissioners  
Scott R. Kennedy, District 1  
Rosemary Wilsen, District 2  
Richard Firstner, District 3  
Ages Hart, District 4

### APPLICATION FOR PLAT REVIEW

- Plat: \$2,000.00 fee / \$1,000.00 deposit
- Revision to previous plat: \$750.00 fee / \$1,000.00 deposit

Project Name: \_\_\_\_\_

Parcel ID Number: \_\_\_\_\_

#### Applicant's Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

#### Owner of Record's Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

#### Surveyor's Name & Address:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

\*\* An Owner's Affidavit Form must accompany this application for a complete submittal.



**APPLICATION FEE ACKNOWLEDGMENT**

Development Services – Planning Division  
1 North Bluford Avenue | Ocoee, FL 34761  
Phone: 407.905.3157

Received Date – Office Use Only

A separate application fee is collected for each action sought and for non-contiguous parcels or for parcels held under separate ownership.

**Development Review Fee**

The Development Review Fee includes a Flat Fee and Review Costs. The Flat Fee is non-refundable and due with each application. It covers in-house City staff time related to review and processing the application, including Development Review Committee meetings, individual staff review time, clerical time, and site inspections.

**Deposit**

In addition to a Flat Fee, except for variances and annexations with initial zoning of one acre or less, the applicant is required to submit a \$1,000 deposit as surety for payment of all charges billed for legal, engineering, recording, and other consultants working on behalf of the City, as well as advertising costs. These charges are also known as Review Costs. The balance of the deposit will be returned to the applicant upon issuance of the Certificate of Completion or final action on the application, unless it is used for reimbursement for non-payment of any review costs invoiced to the applicant.

**Review Costs**

Applicant shall pay such additional Development Review Fees as may be required by Article I, Section 1-12 of the Land Development Code. "Review Costs" shall mean and refer to the costs and expenses incurred by the City in connection with the review and processing of an Application, including but not limited to City Attorney's fees and costs and legal, consultant, and engineering fees and costs, and all advertising costs; provided, however, that Review Costs shall not, include (i) the cost of City staff from time dedicated to the review and processing an Application, and (ii) City Attorney, legal, consultant and engineering fees and costs incurred by the City in reviewing and processing an Application which are expressly included within the Flat Fee pursuant to the provisions of Section 1-12.C.2 hereof.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date Signed

Sworn to or affirmed and signed by means of  physical presence or  online notarization on \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
[Print, type, or stamp commissioned name of notary or clerk to the left of signature]

Affiant is  personally known; or  produced the following identification:\_\_\_\_\_.